



# Christ Church Grammar School

## DUTY STATEMENT

### Director of Koorinal Co-ordinator of Outdoor Education

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**DATE:** October 2025

**FACULTY/AREA OF RESPONSIBILITY:** Koorinal Outdoor Education Centre

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**POSITION CONTEXT:**

Christ Church Grammar School is an Anglican day and boarding school for boys from Pre-Kindergarten to Year 12. Located in Perth, Western Australia, the School overlooks the Swan River at Freshwater Bay in Claremont. Enrolments are comprehensive and at present are approximately 1700 students including boarders. The School consists of the Preparatory School (PK to Year 6) and the Senior School (Years 7 to 12).

The school's Outdoor Education Centre, Koorinal, is situated on the Murray River near the town of Dwellingup, 110km southeast of Perth in Western Australia. The progressive outdoor education and environmental studies program is compulsory for students in Years 4 to 10 with other optional programs.

Koorinal is a residential centre set on 240 acres; the program consists of residential nature-based learning and journey-based philosophy as part of an extensive expedition program. The successful applicant can expect to work in a wide variety of environments across Western Australia and will be based onsite at Koorinal Outdoor Education Centre.

**ROLE:**

The Outdoor Education program is part of the School curriculum. As a consequence the Director is expected to work alongside academic staff at the Claremont campus in developing programs that integrate with subject areas and the emerging National Curriculum. The Year 10 Venture may be based at other venues in the south-west of the State which offer specific facilities for outdoor activities. Beyond Year 10, students are encouraged to plan their own outdoor experiences.

The Director of Koorinal /Co-ordinator of Outdoor Education is responsible for the total operation of the Koorinal campus, including the upkeep, maintenance and development of all facilities, preparation and management of the budget, and planning camps and courses for a wide spectrum of boys at the School which includes boys with special needs. The successful applicant will have sound management and interpersonal skills and be an effective instructor, counsellor and mentor.

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**LINE MANAGEMENT:**

- Reporting to the Director of Planning and Co-Curricular
- Co-ordinates with the Director of Pastoral Care, Planning and Co-Curricular (Preparatory)

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**WORKING RELATIONSHIPS:**

- Members of Executive and Management
- Teachers, Heads of Department and Heads of House
- Support Staff

- Students
- Health Centre
- Coordinators of shared programs
- Members of the Christ Church Community
- Department of Biodiversity, Conservation and Attractions
- Local Community organisations

#### **COLLEAGUES:**

The Koorungal community consists of six (6) full-time staff members and their families as well as casual and support staff.

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#### **QUALIFICATIONS:**

- Relevant tertiary education qualifications and experience related to teaching Outdoor Education.
- Outdoor skills and qualifications (listed below).
- All applicants must be registered or be able to meet the requirements to teach in Western Australia, have a federal police check and have completed a Working with Children Check.

#### **PREFERRED QUALIFICATIONS:**

- Wilderness First Aid qualification.
- Driver's License including a medium rigid bus license.
- Bronze Medallion / Aquatic Rescue certificate.

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#### **EXPERIENCE AND QUALIFICATIONS**

##### This position requires:

- Demonstrated leadership skills and experience in Outdoor Education that reflect the significance of this position.
- Demonstrated ability to build a cohesive team working towards common goals.
- Excellent communication skills, both oral and written, including a high level of computing skills.
- Mentorship of Trainee staff as they work towards certificate qualifications in Outdoor Recreation
- Ability to work well with others in an isolated environment, and deal with issues and conflicts as they arise.
- A demonstrated understanding of the particular needs of boys and how these impact on residential organisation and management in remote settings.
- Demonstrated ability to work autonomously with minimal support in a wilderness setting ensuring the safety and care of students and staff.
- Sound knowledge and ability to continuously manage and assess risk in a variety of environments both natural and with man-made influences.
- Ensure the students' Consent2Go medical forms are up to date, downloaded and reviewed prior to any camps, so staff are aware of any medical conditions of camp members.
- Be able to coordinate, manage and/or support groups 24 hours a day in variable environments such as a rescue or evacuation considering the safety of all staff and students.
- Outdoor Instructor for a variety of Outdoor Pursuit Activities, which may include:
  - Expeditions;
  - Navigation;
  - Orienteering;
  - High Ropes Course;
  - Abseiling and Climbing;
  - Bushwalking;

- Kayaking and Canoeing;
- Environmental Education and Sustainability.
- An empathy for the particular issues encountered by international students in outdoor environments and experience in dealing with such issues.
- The position requires the successful applicant to work an irregular roster that may include extended durations in a journey-based setting.

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### **SAFEGUARDING CHILDREN AND YOUNG PEOPLE**

Christ Church Grammar School takes child protection seriously, and as an employee of the School, you are required to meet the behavior standards outlined in our Child Protection Policy and the Staff Code of Conduct, as updated from time to time.

Therefore, as part of your duties and responsibilities, you are also required to:

- Provide a welcoming and safe environment for children and young people
- Promote the safety and wellbeing of children and young people to whom we provide services
- Ensure that your interactions with children and young people are positive and safe
- Provide adequate care and supervision of children and young people in your charge
- Act as a positive role model for children and young people
- Report any suspicions, concerns, allegations or disclosures of alleged abuse to management
- Maintain a valid Working with Children Check and Teaching Registration
- Report to management any criminal charges or convictions you receive during the course of your employment/volunteering that may indicate a possible risk to children and young people.
- Participate in:
  - regular performance management procedures and professional learning linked, where appropriate, to the Professional Standards for Teachers in Western Australia
  - professional learning covering the Staff Code of Conduct, your mandatory reporting obligations and all school policies and procedures at least biennially
  - professional learning on the recognition of grooming and child abuse, and appropriate prevention practices and strategies.

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### **SALARY, TERMS AND CONDITIONS:**

- The successful applicant will be employed under the Christ Church Grammar School Inc Enterprise Agreement 2022.
- 100% PAR Loading
- Opportunity to further your career through PD and study considered.
- Accommodation at Koorinal
- Mobile Phone
- Laptop Computer & iPad
- School Vehicle